



# ICSO

International Conference  
2016 on Space Optics

Biarritz, France  
18-21 October

[www.icso2016.com](http://www.icso2016.com)



The purpose of ICSO 2016 (International Conference on Space Optics) is to bring together the Space Optics Community and exchange information and ideas on the Research, Development, Qualification and Flight Experience of using optical technologies for space missions. Technology experts meet Mission experts to address the lessons learnt from past developments and identify the next significant developments in employing lightwave technologies and techniques used in all types of Space Missions.

ICSO 2016 will be held in Biarritz, France from 18 to 21 October 2016.

ICSO 2016 is the 11th conference of the series co-organised by ESA and CNES and follows the ones held in:

- Tenerife, Spain in 2014
- Ajaccio, France in 2012
- Rhodes, Greece in 2010
- Toulouse, France in 2008
- Noordwijk, The Netherlands in 2006
- Toulouse, France in 2004
- Toulouse, France in 2000
- Toulouse, France in 1997
- Garnisch-Partenkirchen, Germany in 1994
- Toulouse, France in 1991

# Who attends?

ICSO is the largest meeting worldwide of experts working in all disciplines of Optical Instrumentation, Optoelectronic and Photonic Technologies for Space Applications.



# Programme-at-a-glance

| ICSO 2016 International Conference on Space Optics |                              |                    |                      |                     |                   |
|--|------------------------------|--------------------|----------------------|---------------------|-------------------|
|  | Monday 17 October            | Tuesday 18 October | Wednesady 19 October | Thursady 20 October | Friday 21 October |
| AM1  |                              | Welcome            | Welcome              | Welcome             | Welcome           |
|  |                              | Opening session    | 4 sessions           | 4 sessions          | 4 sessions        |
| Coffee Break                                       |                              | Coffee Break       | Coffee Break         | Coffee Break        |                   |
| AM2  |                              | 4 sessions         | 4 sessions           | 4 sessions          | Closing session   |
|  |                              | Lunch              | Lunch                | Lunch               |                   |
| PM1  |                              | 4 sessions         | 4 sessions           | 4 sessions          |                   |
|  |                              | Coffee Break       | Coffee Break         | Coffee Break        |                   |
| PM2  | Registration & Welcome Drink | 4 sessions         | 4 sessions           | 4 sessions          |                   |
| Evening  |                              | Cocktail           |                      | Dinner              |                   |

# What is included in the booth package?

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- 6m<sup>2</sup> of Exhibit Space
- Complimentary Listing in Program Guide, on Website & Conference App
- Logo on the Conference website including a link to your company website
- 1 delegate pass valid for the exhibition and conference
- Coffee breaks, lunches on 18, 19, 20 October, one pass for the welcome cocktail on 18 October and one pass for the dinner on 20 October.  
*Additional tickets for the Conference dinner can be purchased at 95€ VAT incl. but please note that the number of extra conference dinners is limited.*

## **Booth: 6m<sup>2</sup> (3m x 2m) Shell scheme equipped with:**

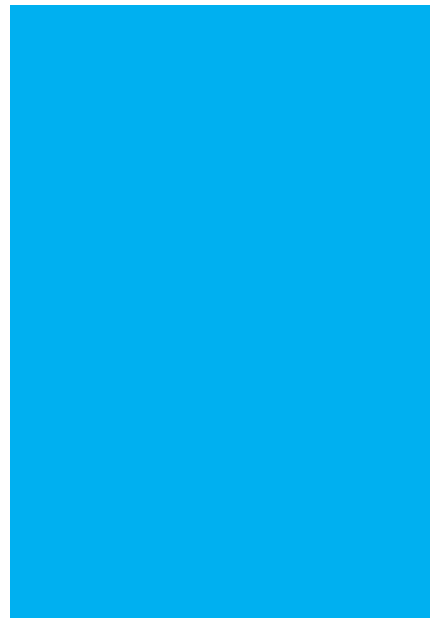
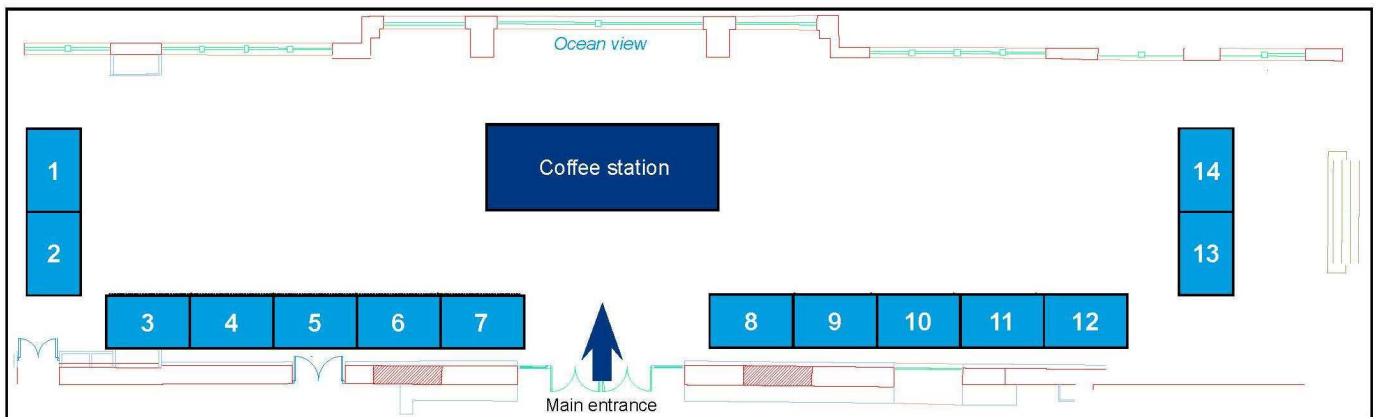
- Banner signage with the company name (size: 40cm x 30cm),
- 1 spotlight/3m<sup>2</sup>
- One 2kW electrical outlet
- Internet connection (Wi-Fi)
- 1 table with table cloth (120cm x 80cm)
- 2 chairs
- 1 wastebasket

Additional requirements can be indicated, please ask for the catalogue.



**We are integrating  
the exhibition within  
the coffee breaks area,  
the networking zone  
to maximise traffic  
for exhibitors.**

# Exhibition floor plan



## Pricing

| Booth size      | Early bird (until 30 June 2016) | Regular fee (after 30 June 2016) |
|-----------------|---------------------------------|----------------------------------|
| 6m <sup>2</sup> | <b>1 200 € (incl. VAT)</b>      | <b>1 500 € (incl. VAT)</b>       |

## How to Book Your Booth?

To reserve your space online, go to: <http://www.ics2016.com/>

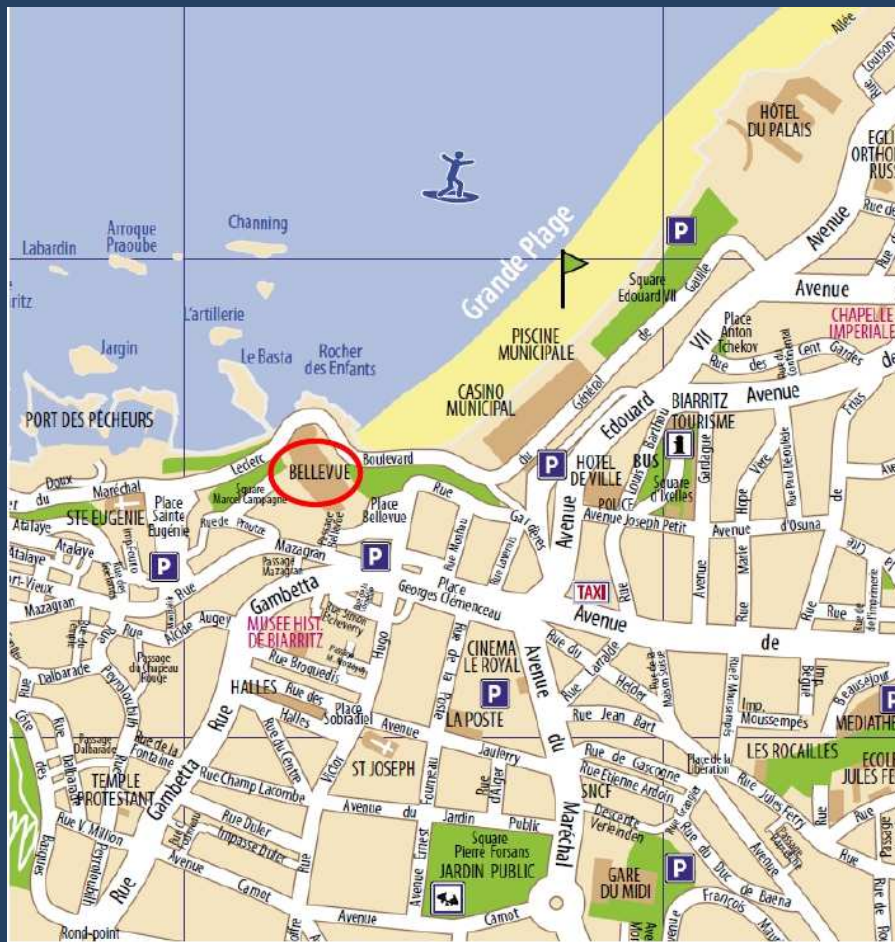
## Payment Schedule

To be considered for exhibit space, all booth applications must be accompanied by a 50% deposit (payable to CNES). Upon receipt of your booking form, we will send you an invoice for a non-refundable deposit equivalent to 50% of the value of your reservation. The balance is due on September 15, 2016. All applications received after September 15 must include full payment.

# Practical information



**The Bellevue Congress Centre**  
Place Bellevue - 64200 BIARRITZ



## Build up times

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The Atlantic room will be available to exhibitors from 8am to 4pm on Monday 17 October 2016. **All stands must be complete and ready for the registration opening at 4pm.** A welcome drink will be served in the exhibition area from 5 to 7pm.

## Opening times

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The Exhibition will be open at the following times:

- Tuesday 18 October from 9am to 6pm
- Wednesday 19 October from 9am to 6pm
- Thursday 20 October from 9am to 5pm
- Friday 21 October from 9am to 12am

## Breakdown/collection of exhibits

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Breakdown of stands will start after the coffee break on Friday 21 October 2016 around 10.30am. The exhibition hall must be clear of all exhibitors, materials and standfittings **by 4pm.**

## Access/Delivery of exhibits

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### Vehicle access for deliveries

#### For vehicles (up to 20m<sup>3</sup>):

Access via Mazagran, then passage Bellevue.

No seaside Parking in front of the goods lift in the Atlantic room except during time of delivery and collection.



## For vehicles > 20m3 but < 21 tons:

Access via place Bellevue

- from 8am to 10pm on Monday 17 October 2016
- from 2pm to 4pm on Friday 21 October 2016

The number of vehicles, their tonnage, their number plate and time of arrival and departure will be required.

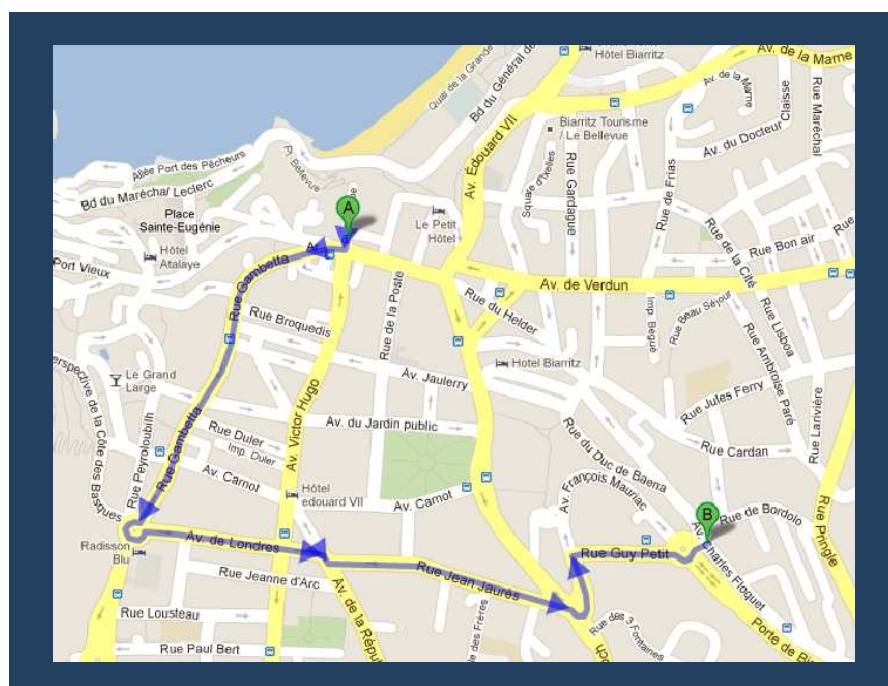
Parking area is available in front of the Congress Centre during the deliveries only.

Free parking is permitted on the city bus parking area located avenue Charles Floquet.

Vehicles exceeding 21 tons are prohibited in the centre of Biarritz.



Itinerary from The Bellevue Congress Centre to the Bus parking avenue Charles Floquet:





# Storage

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A storage space will be available for empty boxes, wrappers etc.

# Delivery address

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Please specify on your parcels:

Sender: Name and mobile phone number

Recipient:

**Centre de congrès Le Bellevue / ICSO 2016**

**Exhibitor's name**

**Booth number**

**Place Bellevue - 64200 Biarritz - France**

Contact phone number: +33 (0)5 59 01 59 06

**Shipping will not be accepted before 12 October 2016.**

# Contact us

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The organisation team is there for you. Do you have any question, would you like us to send you some information, or maybe you have a special request?

In any case, please contact us: [contact@icso2016.com](mailto:contact@icso2016.com)

## ICSO secretariat

Carte Blanche

7 chemin en Barbaro – 81710 Saix – France

Tel : +33 (0)5 63 72 30 68 – Fax : +33 (0)5 63 72 30 32

[contact@icso2016.com](mailto:contact@icso2016.com)



## Online Booking form

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Reservations for exhibition space will be handled on a “first come, first served” basis. Exhibition packages, which may be limited in number, will be allocated to those organisations who apply earliest and according to the level of commitment. Should all your preferences be unavailable due to previously confirmed exhibitors, you will be notified of remaining booths.

To reserve your booth, please complete the paper booking form (p11)  
Then in January, you can pay online on the ICSO 2016 website.

## Documents

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In order to promote your business the best we can during the Conference we ask you to provide the following information:

- Logo (at least 300 dpi – EPS or JPEG format)
- Company profile



## Booking form

### Company details

Contact name:

Position:

Company:

Address 1:

Postcode:

City:

Telephone:

Mobile:

Email:

Fax:

Website:

VAT Number:

### Invoicing address (if different)

Contact name:

Company:

Address 1:

Postcode:

City:

Telephone:

Mobile:

Email:

Fax:

### Booth size

6m<sup>2</sup> x .... = .... € (incl. VAT)

*Early bird (until 30 June 2016) 1 200 € (incl. VAT)*

*Regular fee (after 30 June 2016) 1 500 € (incl. VAT)*

### Booth choice

or

### Method of payment

Online at the end of January: ICSO 2016 website



**ICSO 2016**

**Biarritz Conference Centre - France - 18/21 October 2016**

[contact@icso2016.com](mailto:contact@icso2016.com)

|   |                                 |
|---|---------------------------------|
| <p><b>NAME OF THE COMPANY/ORGANIZATION</b></p><br><p>Name of the person/representative attending the booth/desk</p> | <p><b>Booth/desk number</b></p> |
|---|---------------------------------|

|   |  |
|---|--|
| <p><b>Address: the Company/Organization address</b></p> | <p><b>Phone:</b><br/><b>Fax:</b><br/><b>Email:</b><br/><b>Web:</b></p> |
|---|--|

**Contact person:**

Name:

Phone number:

Email:

**MAIN ACTIVITY**

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*Brief description of the organization*

**PRODUCTS AND SERVICES OFFERED**

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*Please insert here a description of:*

- *The products and services offered*
- *The technical content of the booth (e.g. model of camera for Earth observation)*
- *The connection to the ICSO 2016*